

Milburn Parish Council A.G.M. - 4th July 2017

Present

Councillors D Richardson (Chair) R Healey, M Armstrong and
P Moran Clerk J Connelly
Mrs S Linsley & Mr D Bellsham

17.07.1 Apologies

A Armstrong, EDC

17.07.2 Register of Interests

No interests declared

17.07.3 Minutes

The minutes of the meeting held on the 2nd May 2017 had been circulated prior to this meeting. All agreed this was a true record and were signed and approved.

17.07.4 Matters Arising

No matters arising, covered in Agenda

17.07.05 Councillor Vacancy

Sally Linsley confirmed her resignation and would not be reconsidering. Therefore there is a necessity to co-opt a Councillor, as there is a requirement to have five Councillors, although the quorum is three. If no-one is co-opted, the Parish Council has then to keep an open vacancy, therefore anyone within the Parish, if interested in becoming a Councillor, please contact the Clerk.

17.07.6 Asset Register Amendment

The accounts for the year ending March 2017 was sent to the Audit Office, unfortunately the Laptop was not included in the asset register. Therefore the Register has been duly amended and after discussion, the Councillors resolved to sign the amended Asset Register. The Clerk to re-send to Audit Office.

17.07.7 Seat Under Chestnut Tree

The wood for the repairs to the seat has been delivered to Councillor Richardson. It now requires a fine day and the Councillors will organise a date to carry out the repairs and refurbishment of this seat.

A cheque has been received from Gwennie Wills of £50 as a donation towards materials for the repairs. The Councillors thank Mrs Wills for this donation.

17.07.8 Update on Low Street Drainage

Mr Bellsham has nothing to report, as there has been no response from the Highways Dept regarding an email he sent to them regarding the problems with the drains on Low Street.

Signed _____ Dated _____

17.07.9 Finance

Invoice received from Brian White Joinery £ 18.00 Wood for Seat also at this meeting

Invoice received from G & AM Johnston £ 864.00 Grass Cutting

Councillors resolved to pay both

Clerk to issue cheques and pay-in cheque for £50 to bank

17.07.10 Correspondence & E-Mails

EDC - Electronic Planning Consultation - Clerk has replied and confirmed Milburn Parish Council will require a projector.

Milburn Solicitors re Property names in Courtyard of Milburn House Farm - scanned & emailed to Councillors on 18.5.17

Seafarers Red Ensign Day for Merchant Navy

Broxap Litter & Recycling Bins

Action Household Emergency Planning Clerk to obtain more leaflets and forward email to Gwennie.

EDC Volunteer Nominations - Milburn Community Co-operative - Fellnet. To be discussed further at the next meeting.

17.07.11 Public Participation

None

17.07.12 Any Other Business

As the Asset Register has been amended for Audit Purposes, the Clerk contacted the Insurance Company to ascertain the cost of including the Laptop, the laptop is covered under the public liability, but for a cost of £4.50, with £100 excess, it will be included within the All Risks Section, theft or damage, either accidental or malicious. The Councillors resolved to include the laptop in the Insurance Policy. The additional cost will be included in next year's payment.

The Councillors also wish to thank Aelwen Evans for the auditing of the accounts for Milburn Parish Council.

Mr Bellsham informed the Councillors he has e-mailed Rory Stewart regarding Broadband.

Signed _____ Dated _____

Next Meeting Tuesday, 5th September 2017

The Chairman brought the meeting to a close at 8.20pm