

Milburn Parish Council

7th March 2017

Present

Councillors D Richardson (Chair), P Moran, S Linsley and M Armstrong

Clerk J Connelly

Members of the Public - None

Apologies - Councillor R Healey

17.03.02 Register of Interests

None

17.03.3 Minutes

The minutes of the meeting held on 10th January 2017 had been circulated prior to this meeting. All agreed this was a true record and minutes were approved and signed.

17.03.4 Matters Arising

The parking notices were posted to all households around the Village Green and to date there has been no further issues highlighted. The vehicle parked outside Croft View has been parked with a little more consideration and is attempting to pull off the road, rather than blocking the road. The Councillors would like to thank all concerned for their help in this matter. Clerk to contact Two Castles to confirm the situation at present.

Regarding the drains on Low Street, Councillor Richardson reported on the meeting held with Martin Stephenson, David Bellsham and John Banks from the Highways Dept. The Highways Dept are not prepared to pipe this area, but will place a grid but as the pipe ends under the stone cundath, Councillor Richardson suggests extending the pipe so that a person can reach in and unblock the pipe when required. Councillors resolved to carry out the pipe installation in the summer.

17.03.5 Garden Waste Skip

The Garden Waste Skip Scheme Agreement was received at the beginning on February, forwarded by email to all Councillors to ensure the agreement was to be completed, signed and returned. The agreement was sent off on 13th February, no response as yet received.

17.03.6 Planning Application 17/0110 and 17/0109

Listed Building Consent and Change of use from Barn to Single Dwelling House, Mill & Mix Barn, Milburn Court.

Councillors had no objection to these plans and support the application.

Signature _____ Dated 2nd May 2017

17.03.7 Logo

It was agreed Councillor Linsley should make enquiries into the cost of using Logo Maker, but will also attempt to design something herself.

17.03.8 Finance

Insurance policy from Zurich had been forwarded to all Councillors prior to the meeting. Due to a Beacon being held on 11th November 2018 to commemorate the 100th anniversary of the end of World War 1, a further questionnaire is to be completed. The Bonfire for 2018 will also be held.

Invoice for Zurich Insurance £ 689.62 resolved to pay

Village Hall Fees £ 40.00 resolved to pay

Churchyard Donation £ 250.00 resolved to pay

Clerk Expenses £ 81.11 resolved to pay (Paper, ink, stamps etc)

Clerks Wages, the clerk highlighted the number of hours taken to carry out the Clerks work. Also clarifying other parish council clerks hours, which range from 8 hours to 3 hours per week.

The clerk estimates 7 hours per meeting, plus an extra 2 hours for the annual parish meeting, making a total of 44 hours, plus 1 hour per week making a total of 96 hours per annum. The rate of pay is £8.73 per hour making a total of £838.00 resolved to pay

Mr Joyce had received an invoice for the Domain Renewal for one year, £ 9.59, the Clerk emailed all Councillors to obtain their approval to set up a direct debit to pay this invoice. Mr Joyce also amended the contact details for this account to ensure all future correspondence will be received by the Clerk.

17.03.9 Policy Reviews

The following Policy's, Registers etc to be reviewed :-

Asset Register - Insurance and Audit Purposes	Resolved to Sign
Financial Regulations -	Resolved to Sign
Complaints Policy -	Resolved to Sign
Standing Orders -	Resolved to Sign
Code of Conduct -	Resolved to Sign

17.03.10 Correspondence & Emails

CALC Circular

17.03.11 Public Participation

No members of the public present

Signature _____ Dated 2nd May 2017

17.03.12 Any Other Business

Swing Inspection to be booked with Wicksteed

Mrs Craig, via Councillor Linsley, has requested the Councillors examine the possibility of clearing the Ford, from behind the bridge, opposite the sewage works on the corner, on the outskirts of Milburn. The Councillors resolved that this be a Summer Project and fully support the request.

Dates for meetings the next year are 2nd May, 4th July, 5th September and 7th November 2017.

The Chairman brought the meeting to a close at 8.40pm

Signed _____ *Dated 2nd May 2017*