

**Milburn Parish Council - 5<sup>th</sup> March 2019**

**Present**

Councillors D Richardson (Chair) N Cresswell, M Armstrong, R Healey and P Moran  
Clerk J Connelly  
Members of the Public - Two Members

**19.03.1 Apologies**

Alan Armstrong, EDC

**19.03.2 Register of Interests**

None

**19.03.3 Minutes**

The minutes of the meeting held on the 8<sup>th</sup> January 2019 had been circulated prior to this meeting. All agreed this was a true record and were signed and approved.

**19.01.4 Matters Arising**

Highways have issued reference numbers for the three enquiries reported, the gully at Newbiggin Mill, Copse Lane and grants for drainage. Clerk checked on Highways website prior to tonight's meeting, no action showing as yet.

The 100 year remembrance service raised £70.33 and was paid to the Merchant Navy Association.

**19.03.5 Adoption of W.I. Seat**

Mrs Bridge was invited to speak regarding the possibility of the Parish Council adopting WI Seat. When the WI closed, funds were available to buy a seat, which has just been refurbished and should be good for the next 4/5 years. Monies was raised for the refurbishment with £86 being left over, these monies would also go with the seat.

After discussion, the Councillors resolved to adopt the seat. The seat is already insured by the Parish Council. £86 to be paid into Bank.

Mrs Bridge thanked the Parish Council.

**19.03.6 Draft Council Plan 2019-2023 Consultation**

The Questionnaire was duly completed with the Roads being highlighted, maintenance and pothole filling.

**19.03.7 Parish Council Election**

The Parish Council Elections are due to be held on 2<sup>nd</sup> May 2019. The Clerk forwarded a draft copy of notice of election to Councillors prior to the meeting, all approved. The Clerk to print and distribute to the Community. Nomination forms were passed to existing Councillors.

Signed \_\_\_\_\_ Dated \_\_\_\_\_

### **19.03.8 Policy Reviews**

Prior to this meeting the following Policies were emailed to Councillors for their perusal :- Asset Register Insurance & Audit Purposes  
Financial Regulations  
Complaints Policy  
Code of Conduct

The Councillors resolved all satisfactory and the Chairman signed them  
The Standing Orders Policy is to be updated and will be forwarded to Councillors when complete

### **19.03.9 Finance**

The following were passed for payment by the Councillors

Zurich Insurance	£658.63
Village Hall Fees	£ 45.00 Meetings
Milburn Church	£250.00 Churchyard Donation
J H Todd	£838.00 Clerks Wages

123 Reg paid by direct debit £11.99 Domain

123 Reg paid by direct debit £71.86 Web Package (an increase of £21.60, to be queried next year before payment made)

### **19.03.10 Correspondence**

Clerks & Councils Direct March 2019

### **19.03.11 Public Participation**

None

### **19.3.12 Any Other Business**

Household Garden Waste Skip Scheme Agreement due, Clerk to complete and return

A concern was raised regarding the two new bungalows and there being no gates, (just down from the Village Hall) when stock is being moved, farmers attempt to close all gates but in this case non are fitted. After discussion it was agreed Councillor Moran will call in and make the residents aware of cattle and sheep moving.

**Next Meeting** Tuesday, 7<sup>th</sup> May 2019 (AGM)

The Chairman brought the meeting to a close at 8.25pm

Signed \_\_\_\_\_ Dated

Dates for next meetings are :-2<sup>nd</sup> July 2019, 3<sup>rd</sup> September 2019  
12<sup>th</sup> November 2019