

MILBURN PARISH COUNCIL

Annual Parish Meeting in the Village Hall on Tuesday, 2nd May 2017 at 7.30pm

This is an opportunity for you to speak to the Parish Council about any matter that concerns you in the Parish. The meeting is followed by the AGM of the Parish Council.

Annual Parish Meeting Agenda

1. *To approve minutes of the last Annual Parish Meeting (3.5.16)*
2. *To discuss matters arising from the above minutes*
3. *To receive the Annual Report of the Council*
4. *To hear any matters of concerns from electors*

A.G.M. Agenda

1. *To elect a Chairperson*
2. *To receive apologies for the meeting*
3. *To register interest in any item on the agenda*
4. *To approve the minutes of the last Parish Council Meeting, 7th March 2017*
5. *To discuss matters arising from the above minutes*
6. *Seat under Chestnut Tree*
7. *Drains on Low Street*
8. *Review Contract of Employment*
9. *Review Standing Orders for Tenders*
10. *Risk Assessment*
11. *Finance -*
 - a) *Audit Form* *Sign Statement of Accounts*
Complete and sign Annual Governance Statement
Arrange for Internal Audit
 - b) *Receive the Statement of Accounts for year ending 31st March 2017*
 - c) *Receive the Council's Estimated Accounts for 2017/2018*
 - d) *Wicksteed Playgrounds Annual Inspection £54.00*
 - e) *M Joyce - 123-REG – Domain Name £9.59*
12. *Correspondence received since last meeting*
13. *Public Participation at the Chairperson's discretion*
14. *Discuss electors' concerns from Annual Parish Meeting*
15. *Any other Business*
16. *Date of next meeting - 4th July 2017*

If you wish to add anything to the agenda, please inform the Clerk, Joan Connelly, Milburn Parish Council 017683 52469

Councillors

*Michael Armstrong, Julian Bower Farm, Cliburn, Tel 07817367076, Ray Healey, Townhead Tel 61447,
Sally Linsley, Red Carle Tel 61322, Pauline Moran, The Smithy Tel 61405,
Dennis Richardson, Townhead Farm Tel 61430*